Safety Initiatives to Enhance the Culture Journey
Housekeeping

Emergencies
Facilities
Brief Introduction

• Who Are We?
• The Background to the Journey
• Compliance Vs Peer Driven & Why so?
• My place on the Journey
• Initiatives to Enhance the Journey
Who Are We? & What We Do!
The Background
Peer Driven – Why?
The Journey & My Place on it
Safety Initiatives
SHELL Project

SHELL
Safety, Health and Environment Local Liaison

Supporting and promoting safety in your community

Your SHELL will?
- Promote safety locally
- Help to deliver key safety messages
- Support colleagues with incident reporting
- Assist with incident investigation

Your SHELL will NOT?
- Be accountable for safety
- Lead incident investigations
- Be the safety police
- Be the go-to person for all safety issues

Want to know more? Contact the SHE team at safety_wellbeing@rnli.org.uk

Our SHELL:

Our Area Safety Representative:

SHE - GET ONBOARD
RNLI.org/SafetyGetOnboard

The RNLI is the charity that saves lives at sea

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The Start
# Walkabouts

## SHE Safety, Health and Environment

<table>
<thead>
<tr>
<th>Serial</th>
<th>Item</th>
<th>Priority</th>
<th>Action</th>
<th>Completed</th>
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<tbody>
<tr>
<td>1.1</td>
<td>Risk assessment</td>
<td>High</td>
<td>X</td>
<td>RLM</td>
</tr>
<tr>
<td>1.2</td>
<td>SHE signage</td>
<td>Medium</td>
<td>X</td>
<td>RLM</td>
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<tr>
<td>1.3</td>
<td>Media files</td>
<td>Low</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.4</td>
<td>Carry out inspection</td>
<td>Medium</td>
<td>X</td>
<td>RLM</td>
</tr>
<tr>
<td>1.5</td>
<td>Transaction services</td>
<td>Medium</td>
<td>X</td>
<td>RLM</td>
</tr>
<tr>
<td>1.6</td>
<td>Workshop</td>
<td>Medium</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.7</td>
<td>Outside grounds</td>
<td>Low</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Other Issues**

- Issue: Driving safety - reported at Regional level on 12/05/2017; by CLS on 25/05/2017; Final completion by end of 2017.
- Issue: Fire alarm not working properly - reported at Regional level on 12/05/2017; Final completion by end of 2017.
- Issue: Hot water tap in workshop - Water too hot for washing hands under hot tap; Mixers to be fitted.

**Meeting Updated**

- Date: 12/05/2017
- CLS

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CLLS November 2017
Time Out Talks

Safety, Health and Environment

PPE – TOPIC INFORMATION

Guidance and information
Personal Protective Equipment is all equipment (and clothing) that protects against one or more risk to our safety. The RNLI is required to give their Staff and Volunteers PPE when there is no other way of eliminating a risk. They must be appropriately trained and be deemed competent in its use. It is the responsibility of the Staff or Volunteer to wear and maintain this PPE to the standards laid out in Standard Operating Procedures.

Legal Requirements
According to the relevant legislation, all PPE must be:
- Used as a last resort i.e. all steps have been taken to eliminate or reduce the severity of the risk
- Properly assessed before use to ensure it is suitable, protects from the hazards, fits the wearer and works with other PPE being used
- Maintained and stored properly
- Provided with instructions on how to use it safely
- Used correctly by employees
- Provided free of charge to employees
- CE marked
QSHE Quarterly Meetings
Making it Simple

- My Expenses
- Portfolio
- Learning Zone
- My Settings
- Health and Safety
- SHE Incident Reporting
- Maintenance Requests
- Risk Assessment
- Library
- Location Finder
- Stars Recognition
- Horizon

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Making Reporting Easy

Safety, Health and Environment Incident Reporting

Please choose one of the following options to report a Safety, Health and Environment Incident.

- WORK RELATED INJURY/ILLNESS
- SAFETY OBSERVATION

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## Visual Management

### Issues and Corrective Action

<table>
<thead>
<tr>
<th>No</th>
<th>Issue</th>
<th>Action</th>
<th>Why</th>
<th>When</th>
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</thead>
<tbody>
<tr>
<td>34</td>
<td>S54</td>
<td>SMEAR</td>
<td>NATHAN</td>
<td>19.19</td>
</tr>
</tbody>
</table>
| 8  | S9  | DESIGN PROPOSAL | PRINT OUT SMS INFO | LOW/N CINN
| 7  | S9  | RISK ASSESSMENT REPORT | REVIEW GMT | LOW/N CINN
| 6  | E4  | STORES ORDER | CHASE ORDER | NATHAN 5.15 |
| 6  | E6  | CHASE ORDER | CHASE ORDER | NATHAN 5.15 |

### General Comments

Enter any general comments pertinent to the delivery of lifesaving services for the forthcoming period.

### Top Three Risks to Lifesaving Services

<table>
<thead>
<tr>
<th>Risk</th>
<th>Criticality</th>
<th>Mitigation</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>High</td>
<td>a.</td>
</tr>
<tr>
<td>2</td>
<td>Medium</td>
<td>b.</td>
</tr>
<tr>
<td>3</td>
<td>Low</td>
<td>c.</td>
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</table>
# Safety First!

<table>
<thead>
<tr>
<th>Safety Attitudes (Culture)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Risk Assessments (General)</td>
<td>S1</td>
</tr>
<tr>
<td>Accidents/incident reporting</td>
<td>S2</td>
</tr>
<tr>
<td>Exercise Planning Forms</td>
<td>S3</td>
</tr>
<tr>
<td>SMEAC briefing/De Briefing</td>
<td>S4</td>
</tr>
<tr>
<td>SOPs</td>
<td>S5</td>
</tr>
<tr>
<td>LOPs</td>
<td>S6</td>
</tr>
<tr>
<td>Audit Visit Actions</td>
<td>S7</td>
</tr>
<tr>
<td>Horizon Notices</td>
<td>S8</td>
</tr>
<tr>
<td>Fire Risk Assessment</td>
<td>S9</td>
</tr>
<tr>
<td>LOLER Inspection</td>
<td>S10</td>
</tr>
<tr>
<td>Personal Responsibility</td>
<td>S11</td>
</tr>
<tr>
<td>Safeguarding</td>
<td>S12</td>
</tr>
</tbody>
</table>
Risk Assessment Tool

RNLI Risk Assessment Report

Search for a Risk Assessment template to use for adding your Risk Assessment. You can search using one or several options below.

- Risk assessment status
  - Active
  - Inactive
  - Both

- Risk ID

- Activity

- Location

- Assessed by
CObT & Additional Requirements
Wellbeing

A HELPING HAND AFTER A TRAUMATIC EVENT

If you experience a traumatic or stressful event in your lifesaving role, it’s normal to need support.

Our new Trauma Risk Management (TRIM) scheme is peer-led and can help give you that support.

WHEN DOES THE PILOT SCHEME START?
From 5 August 2016-30 September 2017

HOW DO YOU ACCESS THIS SUPPORT?
Through your line manager, LOM, or supervisor.

For more information email TRIM@rnli.org.uk or contact
TRIM Project Manager Stuart Penfold on 07891 867836.

You can also contact the RNLI’s 24-hour Operations Helpdesk on 0845 166 8222.

The RNLI is the charity that saves lives at sea.

Saving lives at sea since 1824.
Reported Incidents CLS September 2017

Incidents by Level of Investigation

Incidents by Type

Ashore/Afloat incidents by Month

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Reported Injuries CLS September 2017

**Body Part Injury**

- Head: 1
- Gland: 1
- Left Elbow: 2
- Left Foot: 2
- Left Knee: 4
- Left Lower Arm/Elbow: 1
- Neck: 1
- Nose: 1
- Right Foot: 1
- Right Hand: 1
- Right Upper Arm: 1
- Right Lower Arm/Elbow: 1
- N/A: 1

**Injuries by Nature**

- Abrasion/gaze: 3
- Cut: 10
- N/A: 22
- Pulled Muscle: 1
- Strain/Sprain: 8

**Injuries by Value Stream of Injured Person**

- Business Services and Support: 5
- Community Lifesaving: 44
- Engineering and Asset Management: 6
- Unknown: 4

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1. (All Levels) CLS October 2017

![Investigation Immediate Causes](image)

- And social behaviour - people: 1
- And social behaviour - property: 1
- Contact with equipment with sharp or cutting edges: 2
- Contact with machinery / equipment / plant / object: 2
- Environmental conditions: 4
- Fall from height: 1
- Fueling / refueling: 1
- Incorrect material use, storage and / or labelling: 1
- Manual handling: 5
- Mechanical/Electrical/Equipment Failure: 2
- Personal well being issue: 1
- Slip, trip, fall same level: 6
- Smoke or fumes: 1
- Spill of liquid / substance: 1
- Struck by an object: 7
- Struck by moving vehicle or vessel: 2
- Working in restricted / confined spaces: 2
- Working on a boat at sea: 2

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Where Are We Now?

SAFETY CULTURE JOURNEY

WORLD CLASS SAFETY ORGANISATION

COMMITMENT

SAFETY - I'M ONBOARD
I'M BEING PROACTIVE ABOUT SAFETY

GOOD TRAIN

CONCEPTUALISATION
AND FEEDBACK

ACCEPTANCE

UNDERSTANDING

SGB

SAFETY - I'M GETTING ONBOARD
I KNOW WHAT I NEED TO DO

SAFETY - GET ONBOARD
I'M REACTIVE ABOUT SAFETY

AREAWA

SAFETY - GET ONBOARD
RNLI.org/SafetyGetOnboard

Lifeboats
Questions & Comments

• Thank You!
The Changes

- Audit Process
- Legal register
- Revised Safety Documents
- Safety Management System
- Accident investigation
- New Risk Assessment Tool
- New Accident Reporting Tool
Building the Culture

- New Governance Structure
- New Look and Feel
- Safety Leadership Model
- Safety Behaviours RADAR
- Safety Comms
- Safety Training

Safety Culture