Meeting of the IIRSM East Midlands Branch

Meeting held on 01/02/2012 at G S Musson & Associates Limited,
Unit 3B, Blakenhall Farm Business Centre, Caldwell, Derbyshire, DE12 6RU

Present

Gary Musson
Kevin Swift
Phil Wilson
John Johnstone (via telephone link)
Roger Rees
Anthony Southwell
Lizz Fields-Pattinson
Terry Porter

Apologies

Greg Powell
Steve Baldwin
Gary Bramley
Jonathan Little
Ian Meredith
Dom Barraclough
Martin Eyre
Trevor Brown

Welcome

A welcome to this meeting was conducted by G. Musson.

Minutes of the last Branch Meeting

The minutes were read and signed off as a correct record.

Correspondence

There has been some correspondence between the Branch and the IIRSM. The Branch gave the IIRSM a list of Branch Officers. G. Musson did not list J. Johnstone as the Branch Speaker Liaison at the time; G. Musson stated that he would amend that with the IIRSM at a later date.

During this correspondence, the issue of the Branch name was discussed. The IIRSM have agreed the Branch should be known as the ‘East Midlands Branch’.

The branch aims and objectives were also discussed. The generic IIRSM aims & objectives for a Branch were read out at the last meeting and G. Musson asked those present for their ideas in regards to Branch aims & objectives. There were two suggestions at the inaugural Branch meeting, one from T. Brown, who suggested that the Branch should educate business and the other suggestion came from J. Johnstone, who suggested that the Branch should get involved with Schools. No further aims & objectives have been received from anyone else and there has been no further word from the IIRSM on this issue.

G. Musson said that he would set up a set of generic Branch aims and objectives and send them out to the wider membership for further comment.

P. Wilson – Thought it was a good idea to have a set of generic aims & objectives for the Branch and to send them onto the wider membership for further consideration.

R. Rees – Was quite happy to read through these Branch draft aims & objectives and assist where possible.
Branch discussed with IIRSM concerning having a presence on the Linkedin website. No response has been received as yet from the IIRSM regarding this suggestion.

Zoe, the Operations Director, has stated that anyone joining the IIRSM through the East Midlands Branch will have the £38 administration fee waived. The IIRSM is set up for online registration, but currently there is not a way to get the reduced rate for this type of application (postal applications are favoured). In time, membership discounts for online applications will be by the use of a promotional code an applicant can use via the IIRSM website.

Also discussed the Branch utilising Face and Twitter as a means of getting the ground more widely known. L. Fields-Pattinson thought that this was a good idea and volunteered to become involved with this.

**Appointment of Branch Officers**

G. Musson asked those present if they would consider taking up a Branch committee officer position, namely Branch Secretary. P. Wilson – Stated that A. Southwell would be an ideal candidate as had taken the minutes of the last meeting and was taking the minutes of this one. G. Musson said that he and A. Southwell had discussed the issue, and now that A. Southwell is a member of the IIRSM, he could take up the position Branch Secretary, but A. Southwell said that he was not really seeking to take up the position, and furthermore, A. Southwell would take on the role if no-one else wanted to do it.

K. Swift expressed an interest in taking on the role, but was a little bit concerned as to his lack of committee Secretary experience. R. Rees – Said to K. Swift that, at least in the early stages of the development of the Branch, the job of Secretary would not be too taxing. K. Swift put himself forward for the position of Branch Secretary. G. Musson proposed K. Swift for the position of Branch Secretary and R. Rees seconded the proposal. K. Swift was duly appointed as the East Midlands Branch Secretary.

Following this election, A. Southwell, suggested that he would be available to act as K. Swift’s backup for the Branch Secretary position. All those present at the meeting thought that this was a good idea. A. Southwell was duly put forward as K. Swift’s back-up, P. Wilson – Proposed A. Southwell for the position and L. Fields-Pattinson seconded the proposal. A. Southwell was duly appointed as K. Swift’s back up.

**Scope of the Branch**

For comments refer to the Correspondence section of these minutes

**Report of Branch Speaker Liaison**

J. Johnstone has been investigating speakers and new venues for future IIRSM East Midlands Branch meetings.

**Speakers**

Speakers agreed to attend with dates to be confirmed:

- **Martin Woodall** Latitude Safety Behavioural Safety Specialist
- **British Safety Council** - Support to SME
- **Health and Safety Executive** – Natalka Health - Visiting Officer

**Venues**

- **Brook New Bath Hotel in Derbyshire**
  
  Arkwright Room Hire = £130.00
  
  2 x course meal starter and a main course = £8.00 per head

- **Health & Safety EXPO 16th May TBC**

Possibility of holding the East Midland Branch AGM during the Health & Safety EXPO.

- **Sharpe’s Pottery Swadlincote**
£19.00 per hour each evening

Branch Promotional Information:

Confirmation of the following publications agreeing to interview IIRSM East Midlands Branch.

IIRSM Monthly – interview with the East Midlands Branch Chairman – Confirmed

HSW Monthly – interview with the East Midlands Branch Chairman – Confirmed

BSC Monthly – interview with the East Midlands Branch Chairman – TBC Confirmed

G. Musson concerned about numbers of people turning up at meetings. Would we have enough people to justify having the Branch AGM at the Health and Safety EXPO on 16th May? G. Musson asked J. Johnstone to carry on with the Health and Safety EXPO negotiations.

R. Rees – Maybe the Branch could open up the AGM to other IIRSM members outside of the East Midlands area at the H&S EXPO, probably open it up to guests?

Formal Generation and Adoption of Branch 12-Month Plan

It was suggested at this meeting that perhaps the Branch should really finalise the 12-month plan for the coming year. R. Rees – Perhaps a good idea to work a year ahead.

R. Rees – Could get an alcohol and drugs speaker for an IIRSM meeting to discuss an alcohol and drugs monitoring tool, this could take the Branch on to the second half of the year.

Branch AGM may have a change of venue due to possible move to the H&S EXPO on 16th May. Another possible new venue for Branch meetings would the Jury’s Inn in Derby.

P. Wilson – Expressed concern about the cost of meeting at other venues, particularly if we get low numbers for meetings.

A new venue must be easy to get to for people across the East Midland region.

R. Rees – Stated that he may be in a position to offer a free meeting venue, but he can’t promise anything.

P. Wilson – What about School Halls? If it was beneficial to both the Branch and the School.

Any Other Business

G. Musson – Talking to South Derbyshire Council concerning getting the Branch involved with the wider community. The council responded with an invitation for the Branch to take part in a Pancake Race in Swadlincote. After comment from the group G. Musson agreed that the Branch politely decline the Council’s invitation.

The date of the next meeting was agreed at this meeting. The next East Midlands Branch meeting will take place on 29th February 2012.

Meeting closed at 8.11pm.