

## BRANCH MEETING MINUTES

Branch: Qatar  
Date: 17<sup>th</sup> April 2018  
Time: 18:30-21:30hrs  
Venue: Radisson Blu Hotel, Doha  
Meeting No: 04/2018

### ATTENDEES:

| Initials | Name                 | Initial | Name                 | Initial | Name                     |
|----------|----------------------|---------|----------------------|---------|--------------------------|
| MS       | Mark Stephens        | EQ      | Elsam Qadir          | ASP     | Adv Syamlal Peethambasan |
| BA       | Balamruga A          | V       | Vigneshwara          | MoS     | Mohammed Shaikh          |
| SP       | Santosh Pillai       | OW      | Oyebande Wahed       | ZS      | Zuber Shaikh             |
| KH       | Khaled Al-Hindi      | SPr     | Sri Praveen          | VC      | Vinay Chaurazia          |
| AB       | Ahmed Bashir         | AM      | Aftab Mujawar        | PA      | Paschal Azuruole         |
| MN       | Mohammed Naimatullah | DAB     | Dennis AB            | PO      | Peterkin Odikey          |
| MT       | Mohammad Tabrez      | CM      | Christopher Mendiore | MA      | Michael Anyanwu          |
| MSh      | Mohammed Shafeeque   | MSha    | Mohammed Shafequ     | E       | Ershad                   |
| DB       | Dennis Benjamin      | JAr     | Jose Arangta         | AL      | Ajbade Lateef            |
| VT       | Viv Turner           | RH      | Rolando Honog        | BB      | Belkacem Bouchhit        |
| PF       | Phillip Fernandez    | AP      | Amit Parkash         | US      | U Suman                  |
| RT       | Ruben Taburda        | ST      | Sweden Therryppa     | NL      | Nathaniel Llorono        |
| AA       | Allan Abainza        | PKD     | Proloy Kumar Das     | FA      | Felix Austma             |
| RT       | Rodrigo Torres       | MDC     | Michael Dela Cruz    | RC      | Reece Chahal             |
| OO       | Oluwaseun Oluwafemi  | SR      | Sanjay Ramachandran  | KG      | Karl Gallardo            |
| JH       | Jason Haya           | JAl     | Jibin Alex           | GR      | Ganesan Ravi             |
| EO       | Emmanuel Oleabhie    | VAL     | Vinkatish AL         | UP      | Umar Puthukkudi          |
| LD       | Leo Dote             | ABS     | Azzez Bolaji Salam   | OB      | Odey Boniface            |
| RA       | Ryan Aviles          | IT      | Israel Tsopotsa      | JAS     | Jay Allan Suba           |
| RK       | Raj Kumar            | EB      | Eliseo Bermido       | SB      | Satsun Briones           |
| JA       | Joan Amoyin          | RB      | Roderick Berania     | JAg     | Julius Agujar            |
| JL       | Jemar Latonio        | JPM     | Jean Pierre Mendosa  | ABe     | Analiza Berania          |

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### APOLOGIES:

| Initials | Name        | Initial | Name | Initial | Name |
|----------|-------------|---------|------|---------|------|
| SP       | Simon Pratt |         |      |         |      |
|          |             |         |      |         |      |

| ITEM | MEETING AGENDA  | PRESENTED BY |
|------|---|--------------|
| 1.   | Safety Brief  | MS           |
| 2.   | Introduction by New Sponsor                           | SP           |
| 3.   | Legal Focus – Qatar Legislation relating to the FLT's | MS           |
| 4.   | Presentation – Sponsor services                       | SP           |
| 5.   | Networking – introduction ; networking exercise       | MS           |
| 6.   | Presentation – Principles of Material Storage         | MS           |
| 7.   | Local Accident Discussion & Lessons Learned           | MS           |
| 8.   | Questions from the floor                              | MS           |
| 9.   | Upcoming Events & Meetings                            | MS           |
| 10.  | AOB & Close   | MS           |

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| ITEM | MEETING MINUTES   | ACTION BY | DUE DATE<br>(if applicable) |
|------|---|-----------|-----------------------------|
| 1.   | <b>Welcome:</b><br>MS welcomed all members and visitors and noted those members and visitors attending for the first time.  | MS        | N/A                         |
| 2.   | <b>Venue Brief:</b><br>Prior to commencement attendees were briefed on orientation of facilities and requested to silence mobile phones.  | MS        | N/A                         |
| 3.   | <b>Introduction;</b><br>SP introduced himself and Company as the new Sponsor to the Members   | SP        | N/A                         |
| 4.   | <b>Legal Focus;</b><br>MS delivered presentation on Qatar Law pertaining to Forklift Trucks   | MS        | N/A                         |
| 5.   | <b>Presentation;</b><br>SP delivered a presentation on HSE Services provided by Vibrant Consultancy   | SP        | N/A                         |
| 6.   | <b>Networking;</b><br>MS chaired a networking event to allow members to get to know each other; networking exercise   | MS        | N/A                         |
| 7.   | <b>Presentation;</b><br>MS delivered a presentation on Principles of Material Storage   | MS        | N/A                         |
| 8.   | <b>Local Accident &amp; Lessons Learned:</b><br>MS discussed a local accident resulting in lost time injury   | MS        | N/A                         |
| 9.   | <b>Questions &amp; Answers:</b><br>Questions were raised from audience members on member's site issues  | MS        | N/A                         |
| 10.  | <b>AOB and Close:</b><br>There being no other business raised, MS offered the warm thanks of IIRSM Qatar to our generous sponsor Vibrant Consultancy. In addition, MS thanked guest speakers                        | MS        | N/A                         |
| 11.  | <b>Next Meeting:</b> Next meeting is to be 19 <sup>th</sup> June (no May meeting due to Ramadan). Reminders will be sent starting 2 weeks before the meeting and available on IIRSM website.<br><b>Subject:</b> TBC | MS        | 19 <sup>th</sup> June 2018  |