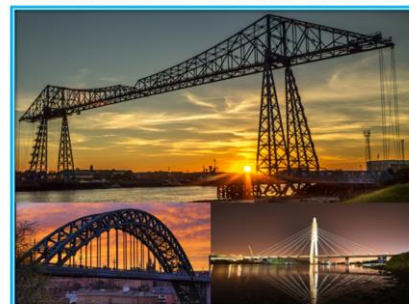




Minutes of Meeting
North East Of England & Cumbria Branch
Thursday 28th March 15:00 – 17:00
Acklam Hall – Hall Drive, Acklam, Middlesbrough

Attendees	Position
Glenn Ridsdale	Chair
Andy Grant	Vice-Chair
Asgeir Nilsen	Secretary
Barry Cooper	Treasurer
Dave Dixon	Membership Advisor

ITEM	MEETING MINUTES	ACTION BY	DUE DATE
1.	The Chair opened the meeting and everyone gave a brief self-introduction.	Information	
2.	All attendees confirmed their willingness to take on their designated roles.	AG to re-join IIRSM	30/04/2018
3.	The committee reviewed the overall aims of IIRSM 2021 Corporate Business Plan	Information	
4.	The committee agreed that it was important to align and agree the aims, purpose and objectives of the NE & Cumbria Branch to the IIRSM Corporate Business Plan. The committee agreed that it was essential to promote the overall ethos of IIRSM relating to risk management and not just safety focussed. Due to the extent of the IIRSM plan it was agreed that it was necessary for the Branch to identify some key deliverables to match the IIRSM plan.	AG to review the key visions and values of the IIRSM 3 year plan and create deliverables for the Branch which are fully aligned	30/04/2018
5.	GR provided a brief background into the Branch title and recent re-alignment of postcodes to incorporate Teesside from the Yorkshire region i.e. including CA (Carlisle), NE (Newcastle), SR (Sunderland), DH (Durham) and TS (Teesside). An open discussion took place as regards CA postcode and it was agreed that Carlisle should remain in the NE region.	GR to propose the rebranding of the Branch to NE & Cumbria with IIRSM Corporate	14/04/2018
		GR to provide details of Suzan Fikru & IIRSM corporate to committee	14/04/2018



	Adding Teesside to the NE almost doubles the numbers for the region and there are about 12 IIRSM members within CA postcode.	DD to contact Suzan Fikru at IIRSM Corporate and obtain exact numbers of memberships and post code information; DD to then circulate membership profiles to committee e.g. managers/risk/safety etc.	21/04/2018
6.	GR presented a brief outline of the membership in the region, job descriptions and numbers together with the results of the feedback from IIRSM corporate survey of membership. Approx. 10 persons expressed an interest in assisting the branch.	GR at first IIRSM events meeting to ask if anyone wishes to assist the Group	Next IIRSM Events Meeting
7.	GR set out a list of potential pipeline of visits where provisional agreement has been agreed, including:- <ul style="list-style-type: none"> ➤ MGT – largest Biomass Plant in the world, based in Teesside; potential for 25 persons to be given a tour and their CEO to present a talk on risk management ➤ Sirius Minerals – large construction operation/mine being built; provisionally July 2018 ➤ Risk Management Loss Adjuster – their perspective on risk management for companies/how they can best advise companies on risk management etc. 	Dates to be confirmed by the committee, pending agreement on launch event	
8.	GR proposed a major summer launch event (potentially May 2018) where there were opportunities for the IIRSM CEO to attend &/or CEO of Suez re. Safety In Mind behavioural safety and risk management culture programme &/or Sabic representative on construction project management risks associated with tanks & pipelines	DD to make enquiries with suitable venues including Middlesbrough Riverside Stadium	14/04/2018
9.	GR explained that it would be important to look at potential revenues for funding of the Branch and events, given that there was a limited budget of £500p.a.	DD to make enquiries with venue providers for events and suggest/survey members on paying a small fee e.g. £50 each but 2 places free?	Next IIRSM Meeting
10.	The committee agreed that for the successful promotion of IIRSM in the region we needed to make it accessible for other industries and disciplines	AN to identify potential businesses/industries in the region which could be included within the circulation list and mailshots	31/04/2018
		DD to enquire with IIRSM Corporate/Suzan Fikru if we	31/04/2018



		can forma Linkedin Branch Group	
11.	The committee agreed that future meetings should be as follows:- a) Committee meetings – monthly (to maintain impetus at this stage); different locations to be used, as appropriate; b) Location for IIRSM Branch meetings – Teesside initially but then to be throughout the region, including x1 in Carlisle region each year	AN to identify suitable dates for end Apr/May for the next committee meeting	14/04/2018
		AG to confirm that his company's boardroom is available (Doxford Park, Sunderland)	21/04/2018
12.	Under AOB 3 items were discussed:- a) Can the IIRSM Branch be used for accessing job opportunities e.g. if we hear of a job opportunity can it be advertised through an email from Suzan Fikru? b) Obtain bios and photographs from all committee members to create a IIRSM committee bio	AN to contact Suzan Fikru and make the enquiry re. job advertising	14/04/2018
		AN to obtain bios and photographs from the committee members	30/04/2018