

Application to become an Approved Training Provider for IIRSM Managing Risk – The Essentials



Please email the completed forms and documents to **support@iirsm.org**

CHECKLIST

To help us review your application and approve you becoming a training provider, please ensure you include the following:

Completed and signed application form.

Signed IIRSM Training Provider Licence Agreement.

Completed application forms for all trainers.

Payment.

Standard terms and conditions, including refund and cancellation policy, data protection, complaints policy.

SECTION 1: YOUR DETAILS

Organisation name:

Contact name:

Company registration number:

Contact job title:

Address:

Phone:

Email:

Postcode:

Country:

NOMINATED PERSON (if different from above)

Name:

Phone:

Job title:

Email:

INVOICE DETAILS

Address:

Phone:

Email:

I will provide a Purchase Order number which I need IIRSM to include on any invoices.

Postcode:

Country:

Purchase order number:

SECTION 2: COURSE DELIVERY Please select one of the following:

I am a Training Provider and will be delivering the course commercially (public and in-house courses)

I am a corporate and will be delivering the course in-house to our employees only.

SECTION 3: TRAINER CRITERIA

A trainer application form must be completed by all trainers who wish to deliver IIRSM's Managing Risk – The Essential course.

Managing Risk- The Essentials is a risk management course, so if your qualifications or experience are in a specialist area such as health and safety, you will need broader risk management experience to be able to deliver this course.

The following is required as a minimum.

At least an Associate member of IIRSM, PLUS:

TECHNICAL KNOWLEDGE/ EXPERIENCE

- An organisational risk management qualification (e.g. the IIRSM NEBOSH Certificate in Managing Risk) at least at Level 3*

OR

- A risk related qualification (e.g. health and safety, environment, business continuity) at least at Level 3 *plus statements of professional competence demonstrating your understanding and experience of risk management.

OR

- Minimum of 5 years' risk management, risk related or leadership experience, plus statements of professional competence demonstrating your understanding and experience of risk management.

AND

TRAINING KNOWLEDGE/ EXPERIENCE

- A training qualification at Level 3* plus 2 years' substantial training experience

OR

- At least three years' substantial training experience

AND

PROFESSIONAL DEVELOPMENT

- Commitment to professional development, including ensuring technical knowledge, world affairs, legislation and best practice understanding are continually evolving.

*on the Qualification Framework of England and Wales or equivalent

An up-to-date CV and qualification certificates must be provided. Any information provided to support a trainer application will be verified, so by providing this information trainers are consenting to IIRSM contacting appropriate third parties.

Please enter the names of the trainers you wish to be approved to deliver the course.

Name

Trainer application form submitted as part of application process.

Name

Trainer application form submitted as part of application process.

Name

Trainer application form submitted as part of application process.

Name

Trainer application form submitted as part of application process.

Name

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Name

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Name

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Name

Trainer application form submitted as part of application process.

SECTION 4: PAYMENT

*Course purchase fee and first year's licence	£
**IIRSM membership fees	£
***Workbook fees	£
Subtotal	£
VAT @20% (if applicable)	£
Total payable	£

Payment methods

I would like to pay by credit/debit card. Call IIRSM on +44 (0)20 8741 9100 once you receive the invoice.

I would like to pay by BACS. Please ensure your invoice number is used as a reference when making payment.

If using Purchase Order numbers, please provide it in section 1, and we will include it on your invoice.

IIRSM Bank Details

Bank: Barclays Bank Plc
Account name: International Risk and Safety Management
Sort code: 20-35-90
Account number: 90991775

Application approval

Payment must be received before the application is reviewed. For our refund policy, see: www.iirsm.org/become-iirsm-training-provider

*Please note your Course Fee also includes your first annual licence to deliver the course.

**IIRSM membership is payable for any trainers that are not currently an IIRSM Associate. Trainers should apply for membership prior to applying to be a Trainer.

***Workbooks do not have to be paid for upfront. But they must be purchased and provided to all delegates who attend the course.

SECTION 5: DECLARATION AND AGREEMENT

By signing this application form you confirm that the information provided within, and all associated trainer application forms are true and accurate, and you have read, understood and agree to IIRSM's Terms and Conditions of Licence.

Name

Signature

Job title

Date

Contact us

For any questions, please contact us
email: support@iirsm.org
phone: +44 (0)20 8741 9100



www.iirsm.org