

Qualification Accreditation Application Form



IMPORTANT INFORMATION

Before completing this form, please ensure you have read the IIRSM Qualification Accreditation Guidance and Information document. A copy can be found [here](#).

Section 1: Contact information

Organisation details

Organisation name

Address

Website

Designated contact – the main person responsible for the relationship

Name

Address, if different from above

Job title

Email

Phone

Invoice details, if different from the designated contact

Name

Address, if different from above

Job title

Email

Phone

Section 2 – Market research

Why are you applying to get your qualifications accredited by IIRSM?

Section 3 – Required information – qualification and quality assurances

Please provide the Required Information by completing the section at the end of this application form. This section needs to be completed for each qualification you would like accredited by IIRSM. Ensure you have read the IIRSM Qualification Accreditation Guidance and Information before you start.

Section 4 – Declaration

IIRSM will use the information you supply as part of your application to assess your qualification(s) for suitability to be recognised as an entry route to joining IIRSM as a professional member. Plus, to maintain ongoing contact regarding the relationship. You can view our [Privacy Policy here](#).

By submitting this application form, you declare the information provided is true and accurate to the best of your knowledge. You and your organisation agree to abide by the terms set out in the IIRSM Qualification Accreditation Guidance and Information document.

It is a condition of the terms that any significant changes or withdrawals of qualifications must immediately be notified in writing to IIRSM. This includes changes in key personnel.

On behalf of the named organisation, I apply for accreditation of the qualification(s) set out in this application, and I have read the IIRSM Qualification Accreditation Guidance and Information and understand and accept the implications of making this application.

Name

Signature

Position

Date

Required information – Qualification and quality assurances

This section of the application should be completed for each qualification you want accredited by IIRSM. If applying to have more than one qualification accredited, you will find a separate form on the IIRSM website to complete for these additional qualifications.

Section A: Qualification

Qualification title:

Qualification learning outcomes:

Qualification level, as recognised on the RQF:

Qualification formally recognised by education regulator: Yes / No

If yes, which regulator:

Are there any entry requirements for this qualification: Yes / No

If yes, what?

Duration of study for this qualification:

Delivery of qualification: Face-face eLearning Blended

Is this qualification delivered in partnership with other educational institutes? Yes / No

If so, who?

and where are they located?

Complete the table by mapping your module/units' syllabus content and learning outcomes against IIRSM learning content. See Appendix 2 in the IIRSM Qualification Accreditation Guidance and Information.

IIRSM learning content area	Qualification Module/unit title	Syllabus content and learning outcomes content that aligns to IIRSM learning content
<p>Organisational context - Understands the evolving relationship between the organisation and external forces that shape the way in which it responds to risks.</p>		
<p>The role of risk management - Applies risk management across the organisation and educates stakeholders to identify and act on risk.</p>		
<p>Strategy, objectives, policy and procedures - Develops and implements an organisation's approach and attitude to the way in which it manages risk.</p>		
<p>Project/ change management - Enables organisations to create significant opportunities and recognises associated risks.</p>		
<p>Stakeholder engagement - Ensures risks are efficiently addressed through understanding stakeholders and their motivations.</p>		
<p>Data management - Ensures data is appropriately managed and decisions are founded on reliable information.</p>		
<p>Risk and organisation reporting - Defines performance measures and provides the right information in required formats in a timely manner to the appropriate decisionmakers.</p>		
<p>Influencing - Works with stakeholders in a manner that encourages and persuades others to contribute effectively.</p>		

IIRSM learning content area	Qualification Module/unit title	Syllabus content and learning outcomes content that aligns to IIRSM learning content
<p>Emotional intelligence - Demonstrates an open attitude to all, irrespective of circumstances, recognising and valuing different stakeholders' perspectives and input.</p>		
<p>Collaborative - Builds consensus, trust and respect by sharing information, ideas and resources in a manner that increases contribution from others.</p>		
<p>Communicative - Communicates clearly and concisely, recognising audience capabilities, and listening to stakeholders in an open and courteous way.</p>		
<p>Innovative - Identifies uncertainties as potential opportunities and challenges the status quo. Takes calculated risks whilst respecting objectives and values.</p>		
<p>Ethical - Demonstrates trust, fairness and openness and remains true to values irrespective of pressures.</p>		
<p>Determined - Pursues objectives through to the end, demonstrating resilience, courage, adaptability and energy to achieve goals.</p>		
<p>Systematic - Works logically, considers options and sets clear measurable targets which balance competing priorities.</p>		

Section B: Organisation and quality assurances

Please provide evidence of the following and attach relevant supporting documentation. See Appendix 3 in the IIRSM Qualification Accreditation Guidance and Information.

1. How do you evaluate your qualifications, ensuring they remain relevant and up to date? Please describe the step-by-step process.

2. How do you evaluate and maintain quality of delivery and teaching of your qualifications? Please describe.

3. What quality assurance policies and procedures do you apply to your qualifications/organisation?

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