South Wales Branch
AGM
7th December 2017
(held at Capital Building, Tyndall Street, Cardiff CF10 4AZ)

Attendees:
Laura Harthill – Capital People
Sam O’Callaghan – Capital Law
Alyn Tomkinson – Walters Group
Mark Littlejohns – Capital People (Secretary)

Anthony Arcari – AA H&S Consultants
Martyn Pinches
Haydn Brittain – Remploy (Acting Chair)

Apologies for absence:
Steve Bergiers – Dyfed Powys Police
Phil Thomas

Minutes of Meeting:

1. Haydn Brittain (HB) called the meeting to order at approximately 2pm, when he explained to attendees that Steve Bergiers (SB) – Chair, would not be in attendance so as Vice Chair he would be directing the meeting.

2. Apologies for absence were received from Phil Thomas, in addition to SB.

3. The minutes of the previous meeting held were reviewed for accuracy and accepted as a true reflection of what was discussed and agreed.

4. There were no ‘Actions Arising’ or outstanding from previous meeting.

5. HB explained the need for a vote for a new ‘Branch Secretary.’ He went on to propose Mark Littlejohns (ML) for the role which was seconded and carried unanimously with no other nominations put forward. It was agreed that ML would assume the role with immediate effect and take responsibility for taking and distributing minutes of meeting.

6. A presentation (Appendix A) on “Quality in Construction” was delivered by Sam O’Callaghan of Capital Law which was well relieved and generated discussion around the points raised.

7. HB explained that the Branch had received a cheque for £810 as part of its involvement in the SWSGA seminar held at the Liberty Stadium earlier in the year. This money was to be used for the furtherment of the group to book venues, speakers, etc. and a bank account was needed for the cheque to be cashed and to allow payments to be made.

A discussion was initiated around the process for and benefits of the different levels of IIRSM membership. Specific details can be located on the IIRSM website.

Concerns were raised from group around the frequency and quality of communication emailed out by the IIRSM. It was agreed that this would be raised and feedback given.
Events for 2018 and beyond were considered and it was agreed in principal that with the funds available to the group something beneficial to members could be organised. This might form part of a topic or theme and would count towards CPD for those in attendance.

8. There was no ‘other business’ raised by attendees

9. The date of the next meeting was not agreed. HB stated that this would be decided in the early part of 2018 and dates would be sent out to members.

**Actions Arising:**

<table>
<thead>
<tr>
<th>Date Raised</th>
<th>Actions Arising</th>
<th>Target Completion Date</th>
<th>Responsible Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec. ‘17</td>
<td>Bank Account to be set up in the name of ‘IIRSM – South Wales Branch’</td>
<td>Jan. ‘18</td>
<td>ML</td>
</tr>
<tr>
<td>Dec. ‘17</td>
<td>Feedback to IIRSM in respect to concerns with communication to members.</td>
<td>Jan. ‘18</td>
<td>HB</td>
</tr>
</tbody>
</table>
Appendix A – Sam O’Callaghan Presentation

Quality & Risk

Sam O’Callaghan – Trainee Solicitor
Construction, Energy and Projects

How do you manage quality and risk?

- Legislation?
- Regulation?
- Contract?
  - What is the difference between “section of like kind and care” and “fitness for purpose”?

Responsibility & Risk

- Cooper v Thameside Construction Company Limited [2018] EWHC 1248 (TCC)
Responsibility & Risk

- MT Hojgaard A/S v E.ON Climate & Renewables UK Robin Rigg East Limited [2017] UKSC 59
  - What happens when the design is carried out in accordance with industry standards, but those standards turn out to be wrong?

Thank you – Are there any questions?

Jeremy Williams
williams@capitallaw.co.uk
DD: 029 2047 4490
M: 07551 942436

Sam O’Callaghan
ocallaghan@capitallaw.co.uk
DD: 029 2047 4473

Stuart Pearson
sperson@capitallaw.co.uk
DD: 029 2047 4498
M: 07721 127341

Rhiannon Holtham
rholtham@capitallaw.co.uk
DD: 029 2047 4090
M: 07734 910 628