



Applying for a Professionally Qualified Persons (PQP) Card based on your IIRSM membership

Completing your statement of professional competence.

If you are applying for a PQP Card based on being a IIRSM Member, Specialist or Fellow, you need to complete a statement of professional competence as part of your CSCS application. You need to, as a minimum, demonstrate how your skills, competence and experience meet four technical competences and five leadership behaviours at Managerial Level, as set out in [IIRSM's Risk Management and Leadership Competence Framework](#).

The competency and behavioural areas are presented generically, so they can be applied to different areas of practice, in this instance, the construction site environment.

The different competences and behaviours include a list of bullets providing examples of the capabilities expected of somebody working at Managerial Level. You only need to show how you meet a minimum of one bullet from each of your chosen competency and behavioural areas.

By the nature of the competences and behaviours, you will find you cover several areas in one example. For example, it is fine to cover the Competency areas - Organisational Context and Data Management, as well as the Leadership behaviours – Collaboration and Influencing in one example.

It is advisable to provide at least three examples to ensure you cover all competency and behavioural areas.

A list of bullets will not be sufficient.

The STAR technique

You may find the STAR technique useful when completing your example statements. STAR is a structured technique to help you reflect, capture and describe your experience and competence.

Consider the role you played, the actions you took and the impact you had. Nailing your statement of professional competence is all about how you tell your story.

S – Situation - Use this section to briefly set the scene.

T – Task - Build on the background and outline the major tasks you needed to undertake to resolve/deliver your situation. Include how important or difficult it was to overcome, including any constraints.

A – Approach - Use this opportunity to outline the steps you took to ensure you successfully resolved/delivered the situation. The key to this section is to identify and convey the skills and knowledge used to achieve a successful outcome.

R – Results - This section should demonstrate the outcome/impact. Where possible, use quantifiable evidence to back them up.