IIRSM East Midlands Branch Meeting Minutes

Meeting held 7 August 2013, 7pm, Swadlincote Town/Market Hall

Present
Catherine Wilkes  Ciaran Lennon  Dennis Johnson
Matt Barker  Phil Wilson  Gary Musson
Mark Creed  Peter Bayleigh-Bligh  John Johnstone
Tony Vozniak

Apologies
Alec Lee  Bronwen Macarthur-Williams  Edward Braisher
Kevin Swift  Gary Bramley  Bryan Dawson-James
Anthony Southwell  Lizz Fields-Pattinson  Dom Barraclough

Welcome by Vice Chair
Phil Wilson (PW) welcomed everyone to the meeting.

Minutes of the Last Branch Meeting
The minutes of the last branch meeting (3 July 2013) were read and signed off as a true record.

Outstanding Actions
• Branch Christmas Party – Members had been asked for feedback regarding their preference for a date, Friday 20 or Sunday 22 December. The only feedback received prior to the meeting had been from members who would not attend such an event. There were no preferences given by the meeting attendees. It was therefore agreed that the Committee would make a decision before the next meeting and communicate to all.

• Meeting Speakers – Ongoing action for members to forward suggestions for future meeting presentation topics to either gary@gsmusson.com or catherinewilkes@ntlworld.com

Branch Business
• Leicester / East Midlands Branch Merger – It was formally announced that the Leicester and East Midlands branches had merged since the last meeting. Ciaran Lennon (CL) confirmed that all former Leicester branch members were aware of the new meeting venue. Action: CL to forward details of Leicester branch mailing list to Catherine Wilkes (CW) for inclusion in East Midlands list.

• IIRSM Branches – It was also noted that IIRSM had changed their stance on the formation of branches and were now encouraging larger branches e.g. it has been proposed that the Stoke branch operates under the East Midlands branch but continue to have their own local meetings. This proposal is currently being considered by the Stoke branch.
• **Future Guest Speakers** – John Johnstone (JJ) gave an update on some of the guest speakers currently being lined up to speak at future meetings (exact details and dates to be confirmed). The topics to be covered include legal guidance and apprenticeships, CE marking and machinery safety and behavioural safety.

**Guest Speaker**

**Gary Musson – GS Musson & Associates Limited**

Gary led a thought provoking and thorough discussion surrounding contractor competence assessments. Although Gary’s area of expertise is construction, it was noted that the topic was applicable to anyone who has dealings with contractors. With this in mind and with everyone able to participate and contribute to the topic, the result was a well-rounded and involved discussion.

Website: [www.gsmusson.com](http://www.gsmusson.com)

**Any Other Business**

• PW thanked Gary Musson on behalf of the meeting.

• **Meeting Attendance** – JJ noted that branch meetings were open to both members and guests to give everyone the opportunity to meet and exchange views on H&S, not just H&S professionals e.g. local business may benefit from certain presentation topics. JJ requested that each member try to bring one guest with them to future meetings. This will assist in achieving our ultimate aim which is to deliver the message of good H&S practice not just within IIRSM but also outside the Institute.

**Next Meeting:**

Wed 4 Sep 2013, 7pm at Swadlincote Town/Market Hall, 16 Midland Road (The Delph), Swadlincote, Derbyshire, DE11 1SR.

**Meeting Sponsor**

The Committee would like to extend their sincere thanks to the sponsor of this month’s meeting - CPW Safety Limited.

**Meeting Closed**  9.15pm