IIRSM East Midlands Branch Meeting Minutes
Meeting held 6 November 2013, 7pm, Swadlincote Town/Market Hall

Present
Catherine Wilkes         Gary Musson         Kevin Swift
Mark Creed               Lizz Fields-Pattinson    Phil Wilson
Matt Barker              Jeremy Blom          Ciarán Lennon
John Johnstone

Apologies
Dom Barraclough         Bronwen Macarthur-Williams  Anthony Southwell

Welcome by Vice Chair
Phil Wilson (PW) welcomed everyone to the meeting.

Minutes of the Last Branch Meeting
The minutes of the last branch meeting (4 September 2013) were read and signed off as a true record.

Branch Business

- **Christmas Social** – For those attending the Christmas social on 20 December (13 at present), Catherine Wilkes (CW) provided an update. Menu choices required by 18 November – CW to circulate information.
- CW also noted that although the 25 October deadline had passed if anyone else wished to attend, she could probably increase the party number if told ASAP.

- **2014 Meeting Dates** – It was confirmed that branch meetings would continue to be held on the first Wednesday of each month throughout 2014. At present, the only exception to this will be May, when the AGM will be scheduled. Scheduled speakers were discussed – John Johnstone (JJ) explained the difficulty faced in trying to confirm speaker details in advance of meetings – unfortunately speakers are reluctant to confirm dates and are prone to letting us down. If any members know of anyone who may be willing to present at a meeting, please forward details to JJ via CW (catherinewilkes@ntlworld.com).
  **Action:** CW to circulate 2014 meeting dates under separate cover.

- **2014 AGM** – JJ noted that timing of this needed to be carefully considered due to other high profile events. JJ also requested ideas from Committee members and guests as to potential venues be forwarded to CW (catherinewilkes@ntlworld.com) and also made a plea for sponsorship.
  **Action:** Gary Musson to arrange Branch Committee meeting to discuss AGM in more detail.

Guest Speaker – John Lawrence (Senior Risk Adviser to Fleet 21)
- John gave an insightful presentation covering driver risk management from his perspective as both an Adviser to Fleet 21 and as a serving Justice of the Peace.
- John provided a good overview of current best practice focussing particularly on Grey Fleet drivers (i.e. those employees who use their own vehicles for business use). Lots of examples were provided where Employers have got it wrong, and to what cost, along with some clear guidance as to how they could have got it right.
- Following the presentation, PW conveyed thanks on behalf of those present.

Any Other Business
None

Next Meeting:
Wed 8 Jan 2014, 7pm at Swadlincote Town/Market Hall, 16 Midland Road (The Delph), Swadlincote, Derbyshire, DE11 1SR.
NB. There will be no branch meeting in December 2013

Meeting Closed 8.45pm