The meeting was opened by Steve Bergiers (Branch Chairman), who reviewed the agenda for the meeting.

1. Survey Results and Discussion

1.1 Following the Inaugural meeting, the Members expectations were surveyed to establish what the IIRSM Welsh members preferences are around future meetings.

31 members answered this with an overwhelming majority of 58% preference being no more than 60 minutes. This will be beneficial in our decision making for future venues.

A good response has been received 77% that members would attend if the venue was rotated.

It was established that quarterly is the preferred meeting time.
At 45% it was agreed that the afternoon would be the meeting times.

26% of the members identified that they would be prepared to give a presentation to the branch and these will be contacted in due course.

21% of the members surveyed would be interested in being part of the executive committee.
There was a 60/40 split regarding teleconference or video of branch meetings. Further information is required to the technology available to provide this service.

There are some members who have contacts; these will be followed up in due course.

31% of members have advised that we could find other suitable venues if required. It was agreed that at present the current location is outstanding and we will review this when the branch has more time to establish its status.

2. Social Media Applications

2.1 An informal discussion was held with the members discussing possibilities of social media and other technologies, eg Facebook, Twitter and LinkedIn. IIRSM has a LinkedIn page and the appointed committee member will take ownership to update this page for our branch.

3. Committee Appointment

3.1 The positions available are a Membership Officer, Communications officer and a Branch treasurer.

- Phil Thomas was appointed as the Membership Officer.
- Malcolm G Lilburn was appointed as the Communications Officer
- John O’Malley was appointed as the Branch treasurer.

Steve Bergiers was officially appointed as Chairman and Haydn Brittain as Branch Secretary.
4. Nominations and discussions for guest speaker at next meeting

4.1 Steve Bergiers is to contact local guest speakers for the next meeting. Phil Thomas has some connections and may be able to persuade some guest speakers.

5. Changes in H&S Legislation and discussion

5.1 The First at Work Regulation changes were reviewed and discussed. After October HSE will no longer approve training and qualifications for the purposes of the Health and Safety (First-Aid) Regulations 1981. Training organisations may choose to:

- Offer regulated qualifications through an Ofqual/SQA/DFES Wales accredited awarding organisation.
- Become a member of a trade body and deliver non-accredited training and qualifications.
- Operate independently.

5.2 RIDDOR Changes - In a review of health and safety legislation, Professor Ragnar Löfstedt recommended that RIDDOR and its associated guidance should be amended by the end of 2013 to provide clarity for businesses on how to comply with the requirements.

The Health and Safety Executive (HSE) has formally implemented changes to simplify the mandatory reporting of workplace injuries for businesses.

The main changes are in the following areas:

- The classification of 'major injuries' to workers replaced with a shorter list of 'specified injuries'
- The existing schedule detailing 47 types of industrial disease replaced with eight categories of reportable work-related illness
- Fewer types of 'dangerous occurrence' require reporting

6. AOB

6.1 It was raise that future meeting invites should include the car parking arrangements for the venue, Steve Bergiers will ensure this for future communications.

6.2 When planning our next meeting date, we should check the dates of other groups to ensure we don’t clash with the dates.

End of meeting.....